



Pastoral Council Meeting Minutes

April 24, 2007

“Journey with Us Building God’s Holy Family”

Members in Attendance: Fr. John Tapp, Karen Jensen, Tony Kapkowski, Frances Kasimer, Bob Metz, Mary Naughton, Michele Sobota, Bob Schallerer, Maureen Zientek.

Guest: Sr. James Ann

Members Absent: Marj Logan, Lawton Swan, and Paul Wittine

The Pastoral Council meeting opened at 7:05 p.m. with prayer led by Bob Metz. It was followed by reflection and sharing on Chapters Five and Six of *From Maintenance to Mission* led by Michele Sobota.

Minutes from the March 27th meeting were accepted. Fr. John noted that there were two items in error under the SAC report. Many of the families who did not register for the coming year were just late with their registration. Also the Technical advisor is just for the school. Tony Kapkowski noted that both incorrect items were taken from the SAC minutes that must also be incorrect.

Pastor’s Report

Fr. John Tapp reported:

- The mid-year financial report is out, but several items were not reported well. The APA report is misleading since the percentage appears to indicate that we are above what we need, and it is really a comparison to last year’s amount. Also, the Miscellaneous Income is not income. Our financial picture is good since we are on target with planned expenditure. It is expected that the school will have a bigger enrollment next year. We will probably have to replace the roof on Diffley Hall, and may need to borrow money from the Diocese to do it.
- Starting in the fall, the Diocese will be conducting a 3-year process to help us understand, celebrate and live the Eucharist. This coming year will focus on Source and Summit which will be primarily emphasized in Small Christian Communities, Adult Faith Formation, the school, and religious education.
- All of us need to be advocates for F.A.S.T. Council members should attend all three major meetings. The first of these is the Assembly scheduled for Oct. 15. We are trying to clear the Parish calendar to permit all to attend.
- Work is beginning on establishing a steering committee and some subcommittees to work on the campus renovations. A draft of the timeline and job descriptions was distributed. A needs assessment is being done, and we need to replace almost all the campus systems. Please give Fr. John names of people who might fit the job descriptions as well as any ideas.
- Our finances are in good shape. We are on target with our expenditures.

Committee Reports

Stewardship - Mary Naughton reported:

- The group is already working on the plans for the Time and Talent Fair scheduled for October 27 and 28. This promises to be an active year for the Stewardship Council.
- The Ministries booklet is now in the hands of Rhonda Mahaz and Mary Naughton, and will be completed very soon.

Old Business

Twinning – Karen Jensen distributed a written report from Lawton Swan. She added:

- The subcommittee has established the second Monday for a standard meeting date. They have asked Bernie Calvert to join the group and he has agreed.
- St. Paul’s is very open to having our parish participate with them in whatever way we consider appropriate. We can develop a new area of assistance or help with existing avenues of support. They have about 20 people on their committee, but the entire parish makes financial and other contributions when called upon. They are having a fundraising walk-a-thon on November 10, and all are invited to participate.
- Sr. James Ann noted that a group of I.H.M. sisters started a twinning project in Haiti, but it is not parish-based. She will get the information to the committee to be considered as another possible avenue for our parish.
- Pastoral Council members agreed that we are in support of moving this forward. We need to take steps to familiarize the parishioners about twinning. We need to have someone come from Haiti or other potential twin parishes and witness to our parish about what twinning has done to help them. This is an effective way to raise parish awareness and support.
- The twinning prayer that was distributed will be used by the Twinning Subcommittee and will be more widely circulated.

Parish Photo Directory - Michele Sobota reported:

- It is really a slow process to put the book together. There are still ministries who have not done their pictures.
- Help is needed from people who have the graphic arts and layout skills. It was suggested that she have a committee to help finish the book.

M/OMs - Maureen Zientek reported:

- The Leaders List has been finalized and sent out. Mary Naughton will take it from here.
- The next meeting will be September 9, and there will be just the Sunday meeting. We have been asked to provide assistance with one-on-one recruitment techniques.

50th Anniversary – Bob Metz reported:

- The Anniversary Committee had its final meeting on Thursday, March 29. Ministries should keep their banners to be used on special occasions.
- Several of the events will become annual events:
 - The Knights of Columbus are being asked to continue the Baseball Game
 - The Youth Ministry will continue the Youth Concert
 - Y-Night will be continued by the Youth Group and the Scouts
 - The School and Faith Formation will be asked to continue the Easter Egg Hunt
 - The Food Festival will continue being led by Bob Metz and Veronica Dunn.

Coffee and Donuts – Karen reported:

- There have been some wrinkles in the process throughout the year but it has generally worked well. Pastoral Council is scheduled for August 19 and 26. Bob Metz circulated a sign-up sheet. 4 people are needed for each Sunday.

New Council Member Discernment – Tony Kapkowski reported:

- There are 27 names so far, and we will do one more Sunday of nominations. Calls will begin on or about May 1.
- The Discernment will be on Sunday, May 20 at 1 PM. Linda Johnston will facilitate. There are 5 vacancies, and all new members will have 3-year terms. Bob Metz circulated a sign-up sheet for tasks for Discernment Sunday. All current Pastoral Council members are to attend and to assist with the discernment process.

New Business

Record of Volunteer Hours - Bob Metz reported:

- We need to complete the form with our tally of hours that we have spent doing work for Pastoral Council. This information will be provided to Peter André who needs to forward it to the Diocese. Please return your forms to Bob Metz at the May meeting.

Evangelization and Pastoral Council - Bob Metz reported:

- Fr. John has invited some key staff and school members to attend diocesan meetings. They will come together to discuss what happens next.
- We need to give thought to:
 - What do we do already?
 - What do we need to work on?
 - What ideas do we have for the parish, the diocese and ourselves?
- We need to make our efforts at evangelizing intentional. We need to evangelize our parish to move this forward. It was suggested that we look at a Paulist program called “Envision” which was mentioned in Maintenance to Mission. This could help us to better plan and/or organize our efforts to move forward. Mary will e-mail copies of info from the PNCEA website.

Council adjourned at 8:44 p.m. with the Commitment Prayer. The next meeting is scheduled for Tuesday, May 22, 2007, in the Church Office, Room 201, at 7 PM. Lawton Swan will prepare the reflection on chapters Seven and Eight of ***From Maintenance to Mission***. Parishioners are always invited, and encouraged to attend.

Respectfully submitted by Mary Naughton