



Pastoral Council Meeting Minutes May 25, 2010

"Journey with Us Building God's Holy Family"

Members in Attendance: Fr. John Tapp, Jim Currey, Patricia Eley, Mark Hanks, Tony Kapkowski, Tara Kenyon, Michelle Klima, Claudia McIvor, Mary Naughton, Juan Ocano, George Pioli, Ann Whitlock
New Members: Bill Cote, Tim Malkiewicz

The Pastoral Council meeting opened at 7:03 PM with the Renovations Prayer led by Claudia McIvor. This was followed by reflection on the Gospel for May 30 led by Ann Whitlock.

New Members

New members Bill Cote and Tim Malkiewicz were welcomed to Pastoral Council.

Acceptance of Minutes

The Minutes of the April 27 meeting were accepted as written.

Liaison Committee Reports

- **Finance Council** – Chio Ocano reported that the April meeting was cancelled, and the May meeting is currently in progress.
- **S.A.C.** – Written report on the April meeting. Tony Kapkowski reported that the May meeting was primarily about the debt the school has incurred due to the non-payment of tuition by several families. Some of the money will be coming in. If tuition payment is not satisfactorily arranged, those students will not be allowed to return. SAC is creating a committee to go on-line each month to monitor tuition payments and follow up. The new web site will be on-line soon. Fr. Paul has new software that will facilitate mailings and follow-up of alumni. There are 201 students registered so far, but the budget is based on 210 enrollees. The new math teacher has accepted a job elsewhere, so teachers have agreed to double up to cover the classes and save the school financially.
- **FFAC** – Tara Kenyon reported that the school is considering offering service hours to parents for assisting with the Youth Group activities. There are Bible studies being planned as well as a parish mission. Fr. John will be giving a talk on Justice. Adult Faith Formation is working on the New Beginnings process to get new parishioners and others more involved in the parish, with a target date of starting in the spring. SCCs are being planned. Faith Formation finished this past weekend.
- **Stewardship Council** – Written report (minutes). The next meeting will be in September. Since there will not be a Time and Talent Fair this year, we do not need to meet in August. We have 2 new members: Maureen Gula and Martha Dusel.

Pastoral Council Lead Committees

- **"Y" Nite** – Tara began the discussion by noting that the attendance has been dropping, so perhaps it's time to plan something different. The purpose has been to bring parishioners together on a purely social basis. It was noted that the school's Game Night also had poor attendance, possibly because it was scheduled right before the Auction. The suggestion was made to possibly do something on campus. It was also suggested that we look at what other groups are doing and offer to help, especially with publicity and encouraging parishioners to participate. The Knights of Columbus will have a Parish Picnic on August 28, and it was agreed that we will offer them assistance. We may also consider doing a Family Fun Night.

Pastor's Report

Fr. John reported:

- Most people seem to be enjoying our temporary worship spaces and the intimacy of the worship. We need to have more handicapped parking, and some people have difficulty getting out of the chairs. The closeness helps with the singing because we can now hear each other. We seem to be losing some revenue, which was expected, but the attendance went up last weekend. Council members should keep our ears to the ground and pass anything on that needs attention. We should also continue to be cheerleaders for the process.
- Weekly construction meetings begin tomorrow (May 26). It is intended that we keep information on the construction in front of folks, and we plan to do some tours after Weekend Masses when things reach an appropriate stage.

- Fr. John is thankful for the hard work of AFF, Stewardship Council, SAC, Twinning, and many other groups in our parish. Great things are happening here!
- Both the Church and School are experiencing lean times and there are budgetary shortfalls. It may be necessary to freeze salaries again for both staffs. If the school does not get the additional 9 students, there will be a shortfall of \$45,000. After Care and ECC are both down in their enrollments as well, so we are working on adjustments.
- Parishioner Andrew Bauer will be entering the Seminary this fall. Danny and Bobby Angel are also entering, and both attended school here at Holy Family, so we can take partial credit for them!
- We need to look at the M/OMs meetings to see if they have run their course or need a new format. It was suggested that we need to keep M/OMs for at least one more year because of the parish planning process we will be undertaking. It was agreed that rather than doing the September M/OMs, we will have a meeting of the leadership of the Councils later in the Fall, and do the February M/OMs as the kick-off for the Parish Survey.
- The Finance Council is working on changing the dates of their meetings so we can continue to have liaison rather than both groups meeting at the same time. Tim Malkiewicz volunteered to serve as liaison. Chio would also like to continue to attend the Finance Council meetings.

Old Business

- **Capital Campaign Report** – Tony Kapkowski reported that Bob Metz has the list of names, and visitations will start after Memorial Day. There are two potential big donors who have not yet made a pledge. Fr. John noted that 1 out of 2 people who attend Mass have not made a pledge. We need to find a way to keep this in front of people. We could have some lay witness talks, kids do skits, and other possibilities. Peter André is putting weekly videos of the progress on U-tube.
- **Facebook** – A written report of the subcommittee meeting was available. Michelle Klima explained that the group took a look at the real purpose and came up with the mission statement in the report. They discussed whether to do a page or a group, and both have the same risks. The difference is that the group could send out messages to members. Whoever is the moderator will need to check what is posted at least once a day. They will receive an e-mail of any postings that are made. It was agreed that we should try it to see if it will work for us. Fr. John agreed to bring it up at Staff Meeting to see if anyone will volunteer to serve as moderator. More than one person can serve. This has the potential to be a great evangelization tool.
- **Pastoral Council Retreat** – Claudia reported that the Executive Committee agreed to invite Jackie Mallory to serve as retreat master and she is available on either of the dates we tentatively suggested. It was agreed to do the retreat on August 14.
- **Self-Study Process** – Mary reported that the group met and briefly looked at the surveys that were available. Most of the meeting was spent on revising the time-line. This report containing the revised time-line was e-mailed to everyone. We are now looking at the surveys available to see what questions we think are relevant for Holy Family and will discuss them at the next meeting on August 17. We'll have another report at our August meeting.
- **Meeting of All Councils' Leadership** – Chio reported that Claudia provided excellent food. All present agreed that the meeting was very useful. The biggest need is new members. We did the SWOT exercise with the group, and the results have been shared with Pastoral Council members as well as those present at the meeting. People shared what their groups have done during the year.

New Business

- **Pastoral Council Election Results:**
President – Juan (Chio) Ocano
President-Elect – Pat Eley
Secretary – Mary Naughton
- **Music** – Bill Cote noted that a number of parish musicians are thinking of doing Contemporary Christian Music to accompany Coffee and Donuts after the 11:00 AM Mass once a month or so. Another idea is to have monthly Wednesday Night Music sessions. These might be combined with a brief presentation on scripture by Fr. Paul, and a brief presentation by Fr. John on liturgy.

Council adjourned at 9:08 PM with prayer led by Claudia. The next meeting is scheduled for **Tuesday, August 24, 2010**, in the Church Office, Pastor's Conference Room, at 7 PM. Parishioners are always invited, and are encouraged to attend.

Respectfully submitted by Mary Naughton